

Appendix 3 - ACTION TRACKER
Audit and Performance Committee

23 February 2023		
Agenda Item	Action	Status/Follow Up
Item 4 Quarterly Performance Report	That the Committee will be provided with a further top-level briefing on the City Survey from the Strategic Performance Manager.	Complete
	That the Executive Director for Growth, Planning and Housing will provide further detail for a future meeting on the Council's response to mould and damp in residents' homes.	Complete
Item 5 Ethical Standards Report	That the Director of People to bring the full report on staff survey results to Committee.	Complete
	That the review of the Councils anti-fraud and corruption statement will be shared with the Committee by the Director of Law and Governance.	Complete
Item 3 Q3 Finance Monitor	For the Head of Parking to bring a report to the next Committee detailing the current and previous history of residents registering a domestic vehicle.	Complete

24 July 2023		
Agenda Item	Action	Status/Follow Up
Item 4 Matters Arising and Work Programme	That a range of dates for the extraordinary meeting will be shared with the Committee.	Complete
Item 5 22/23 Year End Performance Report	That future quarterly Performance Reports will include a summary of key targets which have been missed at the outset of the report.	This was agreed at the meeting
	That the Committee will receive in-depth written response from Children's Services on the improvement plans for the three missed yearend targets deemed 'of most concern' (percentage uptake of free early education funded placements for 3- and 4-year-olds, percentage of care leavers (aged 17-24) in Education, Employment or Training and percentage of children achieving a Good level of development)	In progress
	That the Committee will receive a written response on the rationale behind Children's Services KPI targets.	In progress

	That the Committee will receive an adjusted commentary on the missed KPIs for Children's Services, especially points 1 and 3 (percentage of children achieving a Good level of development and percentage of schools rated by Ofsted as good or outstanding).	In progress
	That the Committee will receive the draft damp and mould policies for both its own housing stock and that for temporary accommodation when they have been developed.	In progress
	That the Committee will receive details on the '226 Category 1 hazards removed from residential dwellings which pose a serious and immediate threat to people's health or safety' missed target.	Complete
	That the Committee will receive information on the missed target concerning number of HMO.	Complete
	That the Committee will receive a written response on the missed yearend targets for 30 percent of Global Majority and 50 percent of women employees in senior leadership roles and the positive action to achieve these.	Complete
	That the outline business case for the Pimlico District Heating Unit be presented to the relevant Policy and Scrutiny committee as soon as practicable.	Complete – the P&S team have noted this.
Item 6 Year End Finance Report	That the Committee will receive benchmarking data with other local authorities on Short Breaks, including SEN transport costs and costs.	In progress
	That the Committee will receive information on national planning policy, including any potential changes, timeframes and fees.	In progress
	That the Committee will receive definitions of 'major', 'minor' and 'other' in respect of planning applications and a breakdown of these.	In progress
	That the Committee will receive more information on parking income, particularly the issuing of marshal-issued PCNs; why more are being issued and in what areas of the City.	In progress
	That the Committee will receive detail on income shortfalls from a number of income streams including Massage, Street Trading, Advice Giving and Inspection Services.	In progress
Item 8 Counter Fraud End of Year Report	That the Committee will receive a copy of the policy and procedures aimed at identifying potential fraudsters, in collaboration with various agencies, including the London Fraud Hub.	Complete
Item 9 Review of Draft Statement of Accounts	That the external auditor be given a deadline of the end of the month for the 2021/22 accounts to be ready.	Complete – this was given at the meeting.
Item 10 External Auditor's Audit Plan	That the Committee will receive information on the Council's contracting with PSAA for an audit firm and alternative approaches.	In progress

